

Vice President Position Description

The Vice President of the Canadian Association of Swine Veterinarians-Association Canadienne de Vétérinaires Porcins (CASV-ACVP) is an Officer of the Board. The member in this position:

1. Is a member in good standing of CASV-ACVP;
2. Is a Director of the Board;
3. Performs the President's responsibilities when the President is not available (see President Job Description);
4. Reports to the Board's President;
5. Collaborates with the President to develop and implement processes and practices that support the Association's operations to enhance effectiveness and efficiency;
6. Is kept informed by the President and Executive Director of issues confronting CASV-ACVP;
7. Is expected to move into the role of President when the incumbent completes their term;
8. Produces a roster of nominees to fill the roles of directors for the coming year prior to the CASV-ACVP AGM;
9. Ensures the appropriate regional veterinary association puts forward a candidate for incoming Vice President prior to the AGM;
10. Assists the President and Executive Director to plan the AGM agenda; and,
11. Performs other responsibilities as assigned by the Board.

Last reviewed and approved by the Board: February 22, 2018.